



# Calhoun County Office of Senior Services

*"Building A Better County Through Responsive Leadership"*



315 W. Green Street  
Marshall, MI 4906  
[www.calhouncountymi.gov/seniorservices](http://www.calhouncountymi.gov/seniorservices)

Office: 269-781-0846  
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Carl A. Gibson, Ph. D.  
Senior Services Director  
[cagibson@calhouncountymi.gov](mailto:cagibson@calhouncountymi.gov)

February 25, 2016

Dear Agency Representative:

Your organization is invited to participate in our 7th Annual ***Calhoun County Senior Fair***.

The Senior Fair will be held Thursday, April 7, 2016, from 10:00 a.m. to 1:30 p.m., at the Marshall Middle School-gymnasium, located at 100 East Green Street in historic downtown Marshall. If you participated in the Senior Fair last year, you know that over 500 older adults received information from 75+ vendors last year.

The day will include two 30 minute presentations in the cafeteria and health-related demonstrations by Oaklawn in the back of the gym. Other activities will be held throughout the day with a complementary lite lunch being served. Please reply before March 24, 2016, as vendor space is limited this year and will be reserved as payments are received.

Your vendor application is enclosed with this letter; please note on the application if you will be needing electricity or extra tables and seating. Limited electric connections are available and will be reserved on a first come basis. The vendor exhibitor fee helps defray the cost of publications, advertising, food, and transportation services. Also a free lite lunch will be provided for 2 guests working with each registered vendor. Additional lunches may be reserved for \$3.50 each. Tables will be reserved once application is received. Due to the large numbers of vendor requesting space, payment by check must be received before the event is held. (CREDIT CARD PROCESSING IS NOT AVAILABLE.) Once the application has been received, we will send a confirmation letter and directions to Marshall Middle School with the gymnasium set-up and parking information.

The Senior Fair has been growing steadily each year and this event will give you and local older adults' opportunities to connect with each other. If you have any questions, please call me or Rodna Stealy at 269-781-0846.

We look forward to seeing you at the 7th Annual ***Calhoun County Senior Fair!***

Sincerely,

***Carl A. Gibson,*** Director  
Office of Senior Services



## 7th Annual *CALHOUN COUNTY SENIOR FAIR*

Date: Thursday, April 7, 2016 from 10:00AM to 1:30PM (set-up 8:30-9:45AM)

Place: Marshall Middle School Gymnasium, 100 E. Green St, Marshall 49068

Organization/Company: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of Service You Provide: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ / \_\_\_\_\_

Email Address: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Will you require electricity? \_\_\_\_\_ Yes \_\_\_\_\_ No

Electricity spaces limited (first-come basis)

Will you need more than one table (2 ½ft x 8ft tables)? \_\_\_\_\_ If Yes, How many? \_\_\_\_\_

Will you need more than two chairs? \_\_\_\_\_ If Yes, How many? \_\_\_\_\_

Extra Lunches \$3.50 each (indicate how many) \_\_\_\_\_ Yes x \$3.50@ \$ \_\_\_\_\_

Comments: \_\_\_\_\_

**FEE per table space:**

**Nonprofits - \$50.00 (each)**

**For-profits - \$65.00 (each) \$ \_\_\_\_\_**

**Total fees enclosed \$ \_\_\_\_\_**

Please return this application with your registration fee to Calhoun County Senior Services,  
315 West Green Street, Marshall, MI 49068. (Phone: (269) 781-0846 - Fax: (269) 781-0770)

Please indicate if PAYMENT ENCLOSED \_\_\_\_\_, or will follow in THE MAIL \_\_\_\_\_.

**DUE TO TECHNICAL DIFFICULTIES CREDIT CARD PROCESSING IS NOT AVAILABLE THIS YEAR.**

### **Purpose:**

- This Senior Fair supports a variety of services that complement a senior's Independence, Self-Respect, and Healthy Living – physical, mental, spiritual, financial, and social well-being. As such, it is not exclusive to health/medical concerns. Sponsor reserves the right to limit the number of entries in a service area if it is deemed there is too much duplication.
- The Senior Fair highlights those services available to older adults in Calhoun County, but people of all ages and from all communities are welcome to attend. Families and Caregivers will particularly benefit.

This form can also be found at [www.calhouncountymi.gov/government/senior\\_services/](http://www.calhouncountymi.gov/government/senior_services/)